

NOTICE OF MEETINGS OF EVALUATION COMMITTEE
For RFP No. #MCC2019-02

Request for Proposals for Software and Implementation Services
for an Enterprise Resource Planning (ERP) Software Systems Environment

NOTICE IS HEREBY PROVIDED that meetings of the Evaluation Committee for the Request for Proposals for Software and Implementation Services for an Enterprise Resource Planning (ERP) Software Systems Environment (RFP) will be held as follows:

Date	Activity	Location	Time
Fri, Nov 1, 2019	ERP Pre-Proposal Teleconference with Interested Vendors	Dial-In***	1 p.m. ET
Tues, Nov 19, 2019	Evaluation Team Kick Off Meeting to discuss approach, roles, responsibilities and timeline	Dial-In***	9 a.m. ET
Wed, Dec 18, 2019	Round 1 Scoring of proposals (narrow down to 3 top vendors)	BOCC Meeting Room, Harvey Government Center, 2 nd Floor 1200 Truman Ave., Key West, FL 33040	8 a.m. - noon
Mon, Jan 27 – Thurs Jan 30, 2020	Vendor Demonstrations	BOCC Meeting Room, Harvey Government Center, 2 nd Floor 1200 Truman Ave., Key West, FL 33040	All day Mon-Thurs
Fri, Jan 31, 2020	Round 2 of scoring proposals	Harvey Government Center, 2 nd Floor Conference Room 1200 Truman Ave., Key West, FL 33040	8 a.m. – noon
Feb 3-Feb 20, 2020	Conduct reference checks and do site visits	TBD	TBD
Fri, Feb 21, 2020	Final Scoring	TBD (likely conference call)	TBD

*** Please contact Ryan Doil at BerryDunn, rdoil@berrydunn.com, in order to obtain dial-in information.

The meetings are open to the public.

Dated at Key West, Florida this 31st day of October 2019.

Kevin Madok, CPA
Clerk of the Circuit Court & Comptroller

Publication date:

The Official Site of Clerk of the Courts, October 31, 2019

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the Clerk's Office, by phoning (305) 292-3550, between the hours of 8:00 a.m. – 5 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing impaired or voice impaired, call "711".